

State of Nevada

CORE.NV Project Weekly Status Report

Week Ending: April 04, 2025





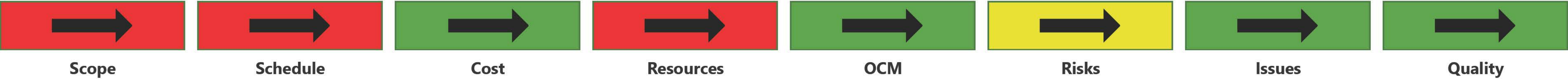
Status Report Content and Purpose

Content	Purpose - to communicate the following:
CORE.NV Project Dashboard	<ul style="list-style-type: none">• CORE.NV Project Roadmap• CORE.NV Project strategic milestones and timeline update• CORE.NV Project Status Review<ul style="list-style-type: none">Updates on completed milestones and performance against planStatus of in progress activitiesRisk level associated with meeting upcoming target milestone dates and risk rationale
Workstream Status Review	<ul style="list-style-type: none">• Review at-risk and critical workstream statuses• Discuss workstream level risks of significant scope or severity
OCM Status Review	<ul style="list-style-type: none">• Review at-risk and critical workstream statuses• Discuss workstream level risks of significant scope or severity
CORE.NV Project-Level Risks and Issues	<ul style="list-style-type: none">• Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place
CORE.NV Project-Level Action Items	<ul style="list-style-type: none">• Actions requested of the executive leadership team to support
CORE.NV Project-Level Decisions	<ul style="list-style-type: none">• Decisions requiring input from the executive leadership team
Appendix	<ul style="list-style-type: none">• Overall CORE.NV Project Health Working Status

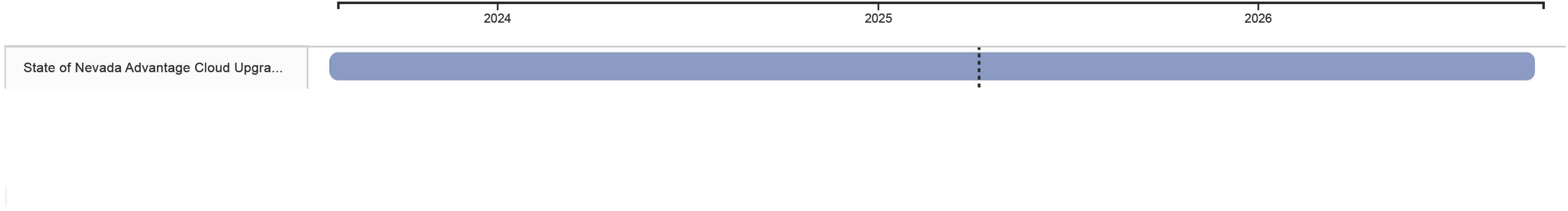


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CORE.NV Project Roadmap



Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete
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Project Status Review

During this reporting period, the OPM and the CGI Tech teams met to discuss the merging of the teams and attending, jointly, the team standup meetings. Very productive discussions were held which should translate to improved transparency and collaboration between the teams. The OPM Tech team sent the CGI Tech team the list of reports that they will be responsible for completing. A joint meeting between OPM and CGI was conducted to discuss the work remaining for Phase 1B, the work required for Phase 1C, the capacity and velocity of the workstream teams, and the potential impact that all of this will have on the overall project schedule. Two recommended approaches were agreed upon that will be discussed at the upcoming cross functional meeting.

FIN

- ▲ The FIN project team reviewed and responded to IV&V observations for the month of March and met with IV&V to discuss possible alternative configuration options for NDOT Service Agreements. They informed IV&V that reconfiguration was the best option given NDOT's choice to use the master agreement.
- ▲ The team facilitated the Victims Crime restitution check meetings, addressing the need for payment reconciliation information within one day instead of two. They scheduled a follow-up meeting to include CGI and Tech Interface, created a ticket to resolve the one-day lag in PROD, and checked interface/DAWN timing.
- ▲ The FIN team provided ongoing support for Cost Accounting meetings, including sending out meeting invites, preparing and distributing meeting minutes, and maintaining both the decision log and action item log. They ensured all action items were tracked, addressed, received, and shared appropriately, and archived all relevant materials for stakeholder access. They also attended and supported the NDOT Cost Accounting and Agreement Meeting, reviewed and updated the NDOT Decision log with meeting minutes, and assisted NDOT Script Writers while on site.
- ▲ The team participated in various meetings, including the weekly Monday DISRQ meetings, OPM staff meetings, Accounts Receivable meetings, OPM & NDOT Cross Functional meetings, SEFA & ACFR meetings, and the OFA GM Standing Monthly Meeting. They also attended the NDOT Recap Meeting and finalized minutes.
- ▲ The FIN team also worked on Help Desk Triage, researched and reviewed FHWA requirements documents, and reviewed scripts for system understanding and testing SIT scripts available for NDOT Agreements, Cost Accounting, Accounts Receivable, Accounts Payable, Budget Control, etc. They also participated in the Account Receivable Script Walkthrough call to better understand the data being used.
- ▲ The team held the SCO/OPM weekly coordination meeting to ensure open communications between the project team and the product owner. They also participated in BS Open Review in MA1 and continued to attend AR meetings with NDOT, supporting the lead role.

HRM

During this reporting period, meetings were held to review a process for NDOT's required payroll, to run separate from the State's process for payroll, and how they will conduct their payroll to run independently from June 30, 2025, to the go live date on January 1, 2026. Working sessions were held to assign the priority for interfaces determined to be developed by CGI and OPM; requirements gathering with SMEs for those interfaces already determined as Parallel Payroll - Increment 1 has started and ready for next week's Sprint. Analysis for interfaces continues to determine what, if any, work can be delayed.

TECH

- Project Management and Architecture: OPM and CGI TPMs have started twice a week formal collaboration meeting with ad hoc Teams collaboration. Once-a-week Stand Ups with TECH & CGI have been scheduled for each of the TECH teams starting 4/7. Like those held by HRM and FIN, the sessions are focused on collaboration and questions. Starting with the 4/9 Joint Team Leads meeting, CGI and OPM will provide joint status update slides. The recently hired Technical Architect (TA) starts 4/7. She will shadow the BerryDunn SA to get up to speed on the development of a Roadmap as well as Software Architecture deliverables. [REDACTED] will provide the TA with an Adv4x overview.
- Interfaces:
 - o Prioritization for P1B will finish today.
 - o Functional requirement working sessions have started for ITF199, ITF206, and ITF227; they are managed collaboratively with cross-functional teams to ensure work is aligned.
 - o CGI is in development and testing for its first 5 interfaces.
 - o HRM held the final interface prioritization working session on 4/4, is working on completing functional requirements for working sessions with TECH starting next week.
 - o Once the prioritization is complete, OPM and CGI, will assign interfaces to upcoming Sprints, which may identify capacity issues.
 - o A solution to provide FY26 Budget data and Chart of Account (COA) loads to NDOT before July 1 continues to be discussed by the FIN, HRM, and TECH teams.
- Reports:
 - o CGI and State SMEs held a working session on 4/4 RE: Budget Status Report (BSR) to assist with validation. An additional session is scheduled for next week.
 - o For P1B reports and July Financial reports, the team is working diligently to meet with agencies to solicit requirements.
 - o One April financial report remains as mapping issues were discovered in testing; it is expected to be completed in Sprint 7.4.
 - o The HRM team completed reviewing needed reports for P1B, resulting in a count of 36 (down from the initial 50+ estimate). However, the current level of effort in the backlog (4 pts per story) likely does not reflect the LOE.
 - o Executive leadership offered to provide agency business analysis SMEs and technical reporting resources. Once resources are identified, we will evaluate how it impacts our ability to meet a June 30 go live date.
- Data Warehouse:
 - o Continued HRDW/PRDW efforts.
 - o An additional contract resource started 3/31 and one more starts in Las Vegas on 4/7; another contractor left the team.
 - o To obtain a better understanding of progress, capacity, and velocity, the team converted from Kanban to Sprints as of 3/31. Once we have a better understanding of capacity and velocity we can identify if additional resources are needed.
 - o SCO is providing production support for DAWN; knowledge transfer working sessions continue.
 - o Leadership directed that the team need not focus on HRDW UI used exclusively by ADV2 users as the bridge from ADV4 will keep HRDW updated.
- Conversion and Infrastructure: HRM Conversion for Parallel Payroll-2 was completed. There are about 8 outstanding issues that were discovered and are being addressed. NDOT Agreement and Projects conversion work is in progress. We need to get a better handle on the R&R for Release Notes, and whether we are supposed to be following the Release Plan or the Hypercare approach of release issue tickets as they are ready.

OCM

OCCM Activities for the week:

- Held DMV Staff-Level Coffee Chat- 1st mtg & VERY engaging audience – Success!
- Preparations for NV Tech Day – Finalizing Materials for Thursdays event at Leg
- April Staff Level Coffee Talk Mtgs – planning underway for DHRM next week
- GUI Budget Query Job Aids – Complete and posted on SP and shared to FIN EU’s
- April Change Agent Network Meeting – planning underway
- New Employee' and 'Modify Employee Status Maintenance' HR Demos – dev underway
- DETR Director Level Coffee Talk – held April 4th via [REDACTED]

Upcoming next week:

- NDOC Director Level Coffee Talk - April 7
- Staff-Level Coffee Talks -DHRM April 9
- Change Agent Network Monthly Meeting – April 9
- Positive Reporting comm/training planning with DHRM – April 8th

Training

- Accomplished
- 1. EUT Registration as of 04/02:
 - Position Control: End-User List: 46, Enrolled on List: 25, Enrolled Total: 34
 - Personnel Management: End-User List: 195, Enrolled on List: 142, Enrolled Total: 236
 - Payroll Administration for Payroll Clerks: End-User List: 419, Enrolled on List: 163, Enrolled Total: 203
 - 2. Training Push Communication: Individual emails to end-users needing NVeLearn Gen Nav Requirement; Group emails to registered end-users with ILT materials
 - 3. Complete: ILT Course Materials for 3 Primary Courses; 12 HRM Training Job Aids

- Blocker
- 1. NDOT SharePoint site access: On-going: NDOT Phase 1B FIN & HRM Resource access support; TBD: Scheduling a Phase1A resource review

- Upcoming
- 1. HRM Phase 1B content discussions
 - 2. Final ILT Materials Delivery PA for Super Users: 5/5/2025
 - 3. 1B ILT Course Recordings:
 - 4. PC: 4/14/2025
 - 5. PM: 4/29/2025
 - 6. PA for Payroll Clerks: 5/14/2025
 - 7. PA for Admin: 5/30
 - 8. HRM Phase 1B Job Aides/Crosswalks
 - 9. In Progress: HRM Transactions
 - 10. Preparing for Phase 1C & 2



Unresolved Risks & Issues

Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-10056	Reports - Scope for CGI			P2 - Medium	Open - In Progress
CORENV-6513	Due to the somewhat unstable nature of Advantage 2.0, critical resources may be required to be pulled off of the Core.NV Project to troubleshoot and fix defects.			P2 - Medium	Open - In Progress
CORENV-8902	Development plan for HRM Phase 1B Interfaces is not known			P0 - Very High	Open - In Progress
CORENV-9969	Testing Environment not available			P2 - Medium	Open - In Progress
CORENV-9988	Report Resources - NDOT			P2 - Medium	Open - In Progress
CORENV-10061	Testing - NEBS - Interface budget testing of lead			P2 - Medium	Candidate
CORENV-11061	Delayed NDOT Go Live Payroll Implications			P0 - Very High	Candidate

Issues

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-10287	OPM Data Warehouse Resources being redirected to other efforts is a Risk to Completion of HRDW for Phase 1B		04/04/25	P1 - High	Open - In Progress
CORENV-10024	Reports: Schedule & Resource capacity does not allow time to test/validate SCO FIN Reports (deferred from P1A) due in July			P2 - Medium	Open - In Progress

Action Items

Open But Due

Description	Owner	Due Date	Comments
Clarify with [REDACTED] on submission for production change going through CCC vs CCB approval process	[REDACTED]	03/18/25	

In Progress

Description	Owner	Due Date	Comments
Clarify with [REDACTED] on submission for production change going through CCC vs CCB approval process	[REDACTED]	03/18/25	

Closed This Week

Description	Owner	Due Date	Comments
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Assigned This Week

Description	Owner	Due Date	Comments
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Decisions

Issue key	Summary	Assignee	Status	Resolution	Priorit
CORENV-11068	Decision: List ofHRM Interfaces CGI will develop	[REDACTED]	Decision Approval Requested		P2 - M
CORENV-11084	DECISION: Receivables (invoices) go into workflow upon modification only		Decision Approval Requested		P2 - M
CORENV-11060	2026 Pay Period 1 Payroll Run Date will be moved from 6/27/2025 to 6/25/2025		Approved		P2 - M
CORENV-11086	Advantage HRM 4x Workers Comp Calculation		Approved		P2 - M

Project Health Assessment Rubric

	Project Health Status Categorizations		
Project Health Assessment Area	Green	Amber	Red
Scope:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The scope is well-defined. The scope has not been changed outside of the original scope definition or any scope changes made are not expected to impact the current overall schedule or budget. <p><i>If scope re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined scope.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are one or more areas of scope that have yet to be fully defined, but they are not expected to impact the current overall schedule and/or budget. The scope has not been changed outside of the original scope definition or any scope changes made are expected to have no, or minimal, impact to the current overall schedule or budget, and will not impact the critical path. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of scope that have yet to be fully defined, and these unknowns are expected to impact the current overall schedule and/or budget. The scope has been changed outside of the original scope definition and any such scope changes are expected to impact the current overall schedule or budget and/or critical path.
Schedule:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The schedule and critical path are well-defined. The schedule is progressing as planned, with all critical path milestones and deadlines being met. <p><i>If schedule re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined schedule.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the schedule that have yet to be fully defined, but the critical path is well-defined. The schedule is not progressing as planned but, all critical path milestones and deadlines are currently being met and are expected to continue to be met. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the critical path schedule that have yet to be fully defined. The schedule is not progressing as planned and critical path milestones and deadlines are not being met and/or are expected to not be met.
Cost:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The budget is well-defined. Budget funds have been allocated as needed. The budget is being expended as required. <p><i>If budget re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined budget.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the budget that have yet to be fully defined, but estimated funds that will be needed are available. Funds needed are exceeding originally budgeted funds and it is impacting the current overall schedule but, not the critical path. The short-term budget is being over-expended but, spending is expected to remain within the overall long-term budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the budget that have yet to be fully defined and estimated funds needed are not expected to be available. Budget funds are not being allocated as needed and this is impacting the critical path. The budget is being over-expended per the original planned budget and spending is expected to exceed the overall budget (including any contingency funds).
Resources:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All needed resources have been identified. All identified resources have been allocated. There are no overallocated resources. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are needed resources that have yet to be fully identified, but it is not expected to impact the current overall schedule and/or budget. There are identified resources that have yet to be allocated, but they are not expected to impact the current overall schedule and/or budget. There are resources that are overallocated, but these are not expected to impact the current overall schedule and/or budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are needed resources that have yet to be fully identified and this is impacting, or is expected to impact, the current overall schedule and/or budget. There are identified resources that have yet to be allocated and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are allocated resources that are overallocated and it is impacting, or is expected to impact, the current overall schedule and/or budget.

Project Health Assessment Rubric Continued

Project Health Assessment Area	Project Health Status Categorizations		
	Green	Amber	Red
Risks:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All known risks have been documented. All identified risks have mitigation plans in place. Mitigation plans for all risks have been communicated, a risk owner has been assigned, and the plans are regularly evaluated and assessed. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are documented risks that do not have mitigation plans in place but are not expected to impact the current overall schedule and/or budget. There are mitigation plans that are not effectively assisting to avoid the correlating risks but are not expected to impact the current overall schedule and/or budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are known risks that have not yet been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are documented risks that do not have mitigation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are mitigation plans that are not effectively assisting to avoid the associated risks and they are impacting, or are expected to impact, the current overall schedule and/or budget.
Issues:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All known issues have been documented. All identified issues have resolution plans in place. Resolution plans for all issues have been communicated, an issue owner has been assigned, actionable steps to resolve the issue have been articulated, and a resolution target date has been established. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are documented issues that do not have resolution plans in place, but they are not expected to impact the current overall schedule and/or budget. There are resolution plans that are not effectively assisting to resolve the associated issue, but they are not expected to impact the current overall schedule and/or budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are known issues that have not been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are documented issues that do not have remediation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are remediation plans that are not effectively assisting to remedy the correlating issues and they are impacting, or are expected to impact, the current overall schedule and/or budget.
Quality:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All quality standards and requirements for solution configuration and documentation deliverables are well-defined and communicated. All quality standards and requirements for solution configuration and documentation deliverables are being assessed and measured, documented, and are being met. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined, but they are not impacting the overall quality of the related items and/or end user satisfaction. There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met but are able to be remedied without impacting the current overall schedule, budget, and/or end user satisfaction. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined and they are impacting the overall quality of the related items and/or end user satisfaction. There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met and they are impacting the current overall schedule, budget, and/or end user satisfaction.
OCM:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All involved, impacted, and interested parties have been identified and documented. All involved, impacted, and interested parties are being engaged according to the established Project Communications Plan in order to complete project work and prepare them to use the new solution. No involved, impacted, and interested parties are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are a few involved, impacted, and/or interested parties that are not being fully engaged with as needed to complete project work and/or prepare them to use the new solution. There are involved, impacted, and/or interested parties that are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution, but this resistance/dissatisfaction is being addressed and managed. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are numerous involved, impacted, and/or interested parties that are not being engaged with at all, and as needed to complete project work and/or prepare them to use the new solution. There are numerous involved, impacted, and/or interested parties that are showing strong resistance to and/or complete dissatisfaction with the CORE.NV Project and/or the new solution and this resistance/dissatisfaction is not being addressed and managed.